

**Opening Prayer:**

Led by Father Adam

**Attendance:**

Fr. Adam,, Jerry Van Dyke, Emily Hagen, Jeremy Peterson, Fr. Schick, Laura Smith, Peggy Schoenfuss, Lisa Leach

**Minutes:** October 17,2023 meeting minutes were approved by Laura Smith, 2nded by Lisa Leach.

**Training on Executive Board Roles and Responsibilities:**

Peggy Schoenfuss, Superintendent of Schools for the Diocese of Superior went through her annual overview of the Executive Board Training. Key points were as follows:

- There are nine marks to check for in regards to a Catholic School in the Diocese
  - Centered in Christ
  - Distinguished for Excellence
  - Education of the whole child
  - Steeped in a Catholic Worldview
  - Sustained by the gospel
  - Shaped in Community
  - Accessible
  - Schools are established by the bishop's authority
- Peggy explained the role of the accreditation process was to check to make sure school's in the diocese stayed on mission
- Peggy also explained the the executive board an advisory role in regards to sustaining Catholic enrollment, HR in general, Fixed management, insight into capital improvements, financial planning, and informed data-driven decision making
- Laws of the school were explained as either being Cannon Law, Diocosean Policies/Procedures, Civil Law, and tort law

**PR Advancement Update:**

- Emily Hagen went over highlights of the Gala
- Discussion of not continuing with the Christmas tree sale but completing the Christmas Cash raffle as a way to replace these funds
- Emily will be doing research into whether selling SCRIP will continue to be a value for the amount of time and effort needed to maintain the program

**Pastors Report:**

- Fr. Adam shared that Chris Jansen will be now serving as the Director of Mission and Operations
- We are continuing to look for opportunities for evangelization, including bringing more friends and families to mass
- He posed that we should continue to ask what it means to evangelize in our school

**Principal's Report:**

- Jerry informed that current enrollment was 192 students, down 3 for earlier in the year

- With growing interest, especially in younger grades, Jerry, Tony, and Shannon explored the use of rooms in Grace Episcopal Church for next year as a way of having two different 4K classes.. They feel it would accommodate 4 year olds if needed. Exploring some sort of rental agreement as an option.
- Jerry discussed the idea of only having more than one 4K class next year if that also meant we would think about having more than one kinder class the following year and so on. One possible option was looking into Lincoln School as a possible expansion site after the summer of 2025, with the thought that the middle school could eventually move to this site if expansion was to continue.
- Tuition was discussed. Jerry recommended keeping it at \$3500. The board commented that raising it to \$3600 now as better than having to make a bigger jump in subsequent years. \$3600 was approved.
- Jerry reported that the Dec. 14th meeting was actually a Christmas party for church committees and would take place at 5 pm.

**Closing Prayer:** This was led by Fr. Isaiah.

**Adjournment:**