

St. Joseph School Executive Board Meeting Minutes  
September 14, 2021

**Opening Prayer**

**Attendance**

Present: Jeremy Peterson, Jerry VanDyke, Aleesha Drost, Laura Smith, Emily Hagen, Aaron Henricks

**Approval of Minutes**

None due to first meeting

Future minute-taking will be rotated by Executive Board members; Aleesha Drost to complete this meeting's minutes

**Pastor's Report - None**

**School Report**

Mr. VanDyke reviewed purpose and general powers of Executive Board, as noted in the Diocese of Superior's presentation

- Catholic Identity – main focus
- Enrollment, Marketing, Development
- Human Resources and Fiscal Management
- Capital Improvements
- Delegated powers from the Pastor and Principal
- Enact Policies, procedures and practices based on federal, state and diocesan requirements

Current enrollment is 152; 15 students from 11 families left SJS since August 30; 1 family with 2 students enrolled on August 31, due to mask policy.

**Home & School Organization Report**

First HSO meeting is next week

**Areas of the School**

Development and Fundraising

- Forming New Spirituality Committee – purpose is to pray for students and teachers by name and come up with ways to share and celebrate our faith at home.
- CORE Team Update – CORE Team meetings are going well; coming up with challenges in development, communication, and people engagement efforts at SJS, including inviting 80+ people to be a part of brainstorming sessions in September and October.

Finance

- We are budgeted to have a surplus (church and school); Aaron to give report every month re: tuition and salaries; explained timeline of budget

Public Relations

- Timing of mask mandate not ideal; decision based on conditions at the time

### Building and Grounds

- Aaron oversees; capital project funds not set aside; most of school has been updated with the exception of the locker rooms

### Long Range Planning

- No formal report today. Aaron wants to think about/discuss a long-range (1,3, 5 year) plan for tuition, salaries and fundraising.
- Jeremy Peterson suggested considering ACE (Alliance for Catholic Education)

### **Date of Next Meeting**

Tuesday, October 12, 2021, at 6pm in the Church Basement

Peggy Schoenfuss will be attending

We will be meeting 1x/month on the second Tuesday of each month

### **Closing Prayer**

### **Adjournment**