

**St. Joseph School
Mr. Jerry Van Dyke
128 W Humbird Street
Rice Lake, Wisconsin 54868
715-736-3100**

*General Information: This service is being offered to you at no additional cost added on to your tuition. In the event a payment may be rejected by your financial institution, you will need to make a physical payment for that month. (Second attempts for that month are not done) At any time if you need to make changes or stop withdrawals contact the School Office at the number listed above, **no less than 7 working days before the scheduled withdrawal.***

Detach here keeping the information above for your reference throughout the year.
Turn in the lower portion.

Direct Payment Plan Authorization Form

Deadline to begin September withdrawals: July 31, 2020

Authorization for Direct Payment

I authorize St. Joseph Catholic Congregation, Inc. to initiate electronic debit entries to my _____ checking account _____ savings account for payment of my monthly tuition. I acknowledge that the origination of ACH transactions to my account must comply with the provision of U.S. law. This authority will remain in effect until August 31st, 2021.

Frequency **Twelve Equal** Payments Beginning: (Check One)

_____ 1st of the month beginning September 1, 2020 and ending August 1, 2021.

_____ 15th of the month beginning September 15, 2020 and ending August 15, 2021.

NOTE: If the 1st or the 15th falls on a weekend or holiday, payment will be taken the following business day.

Name: _____

Financial Institution Name: PRINT _____

Account Number at Financial Institution: _____

Financial Institution Routing/Transit Number: _____

Financial Institution City and State: _____

Amount to be debited each month: \$ _____

Your Signature

Date of Your Signature

For accuracy purposes attach a voided check or deposit ticket.